New Resident Orientation
College of Pharmacy
University of Minnesota
To set up your x500 password, call (612) 301-4357 (1-HELP on campus)
Forms and Documents

* Human Resources Information Form
* W-4 (complete through MyU employee center)
* College Directory
My U Portal

Employee Center

This is where you can:
- Set up direct deposit
- View/print pay statements
- Complete W-4
- Enroll in Benefits
- Complete trainings through ULearn
MyU Portal
Direct Deposit Set up

* Direct Deposit Set-up Job Aid
• Submitting an absence request job aids
My U Portal
My Info

Welcome to MyU Employee
Your Campus: Twin Cities

Employee

Address
Home: 123 4th Street
Minneapolis, MN 55455

Mailing: 123 4th Street
Minneapolis, MN 55455

Campus: College of Pharmacy
Room 5-130 WDH
1332A
Minneapolis, MN 55455

Email
University: @umn.edu
Home: @umn.edu

Emergency Contacts
Name:
Phone:
Address:

Phone
Cellular: 
Home:

Parent/Guest Access
Share My Information

Directory Suppression
Your suppression level is: No Suppression
Getting Started

* About the College of Pharmacy
* What to Expect
* Parking and Transportation
  * Campus Maps
  * Interactive Map
* New Employee Orientation
* UCard
* CoP Intranet: http://intranet.pharmacy.umn.edu
Pay Periods and Holidays

* Pay Days and Pay Periods
* TC/Rochester Holiday Calendar
* Personal & Scheduled Floating Holidays
Benefits

* OHR Benefits Page
* Benefits Enrollment Guide
* Benefits Workshops and Events
* Employee Assistance Program

Contact the Central Office of Human Resources with questions:
• 612-624-8647
• 4-UOHR (from campus phone)
• 1-800-756-2363 (Greater Minnesota)
Residents

* Academic Vacation
* Department of Human Services Fingerprinting Information
  * CHIP Flyer
Training

* Ulearn
* HIPAA Compliance / Information Security Awareness Training
Policies

* University Policy Library
* Code of Conduct policy
  * Video
* Reporting Misconduct
* Acceptable Use of Information Technology Resources