

College of Pharmacy ITV Policy – Twin Cities and Duluth Campuses
approved by College Assembly
December 1, 2005

Guiding Principles.

- Students from both campuses get the same course material. We are one college with two campuses.
- In the case of an ITV system failure, the sequential nature of a course must be retained. Course lectures must be kept in order for all students.
- Faculty should have flexibility in arranging for missed course material to be given to students, as long as the sequence is maintained and the quality of the presentation is equivalent – especially in the case of guest lectures and similar offerings scheduled through non-CoP resources.
- A viable resolution to a system failure in class must be presented to the class before the next class meeting.
- A system failure resulting in the loss of a full or partial class period happens infrequently.

All Campus Shutdown.

- If one campus is completely closed for a day due to natural causes or if ITV is lost for an entire day, both campuses will release students from ITV classes that day. Other (non-ITV) classes will continue on both campuses if ITV is lost and on the open/functioning campus if one campus is closed due to natural causes.

Options to Address ITV System Failure.

- Faculty member can continue with live lecture and then re-schedule the live lecture for the campus which missed the material, but must keep the material in sequence.
- Corresponding faculty on the other campus can teach the material for the missed class lecture if all faculty agree on the equivalency of the presentation.
- Depending on material, the use of technology (Breeze, video captured lecture, etc.) may be an appropriate adjunctive solution to a temporary failure.

Procedural Guidelines.

- Instructor makes a determination as to how to address the unique situation (system failure) by deciding on one of the options above.
- Instructor coordinates with the appropriate parties – faculty from the other campus, students, IT people, etc.