College of Pharmacy
COURSE REVIEW PROCESS

Procedure

Primary Function of Department Review
The Department, while able to comment on any aspect of the course, would be relied on to make an assessment of the content and any content related changes.

Forwarding for Final Evaluation
Following each departmental review, completed Evaluation Forms from the Department is added to the review packet. The original Course Report and the Department Evaluation Forms proceed to the Educational Policy/Peer Review Committee.

Schedule

**Spring Courses**
Course Director’s Course Report Due: June 15
Departmental and Student Curriculum Council Reviews Due: July 30
Educational Policy/Peer Review Committee: September 30
Review Due to Course Director: October 30

**Fall Courses**
Course Director’s Course Report Due: January 30
Departmental and Student Curriculum Council Reviews Due: March 15
Educational Policy/Peer Review Committee: May 15
Review Due to Course Director: June 15