

# NURS 4430/PHAR 6970 Syllabus Fall 2019

## Course Information

University of Minnesota

School of Nursing/School of Pharmacy

Course Title: Immunization Tour

Course Type: BSN

**Term:** Fall 2019

**Dates:** 9/3/2019 - 12/11/2019

**Credits:** 1 semester credits didactic, clinical, & lab

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**Course Delivery:** This is an in class/clinical course that meets weekly. The following face-to-face sessions are mandatory:

Days	Dates	Times	Location
Mondays	9/09-9/30; 11/11, 11/25	12:20 - 1:10 pm	MoosT 1-451
Tuesday evening workshop	10/01	5:30 - 9:00 pm	MoosT 1-451
Immunization clinics	Team assignments	5 - 6 hours each	TBA

### Course Prerequisites

- Nursing Students: Senior Bachelor of Science nursing student or professional master's nursing student. Completion of CPR
- Pharmacy Students: Completion or concurrent enrollment in Phar 6175. Completion of CPR.

### University of Minnesota Interprofessional Designation

This course has been officially recognized as an interprofessional course within the Academic Health Sciences of the University of Minnesota.

### Course Description

The focus of this course is interprofessional collaboration, teams and teamwork, roles and responsibilities, and ethical issues as nursing and pharmacy public health professionals. Students operate mobile influenza immunization clinics for faculty, staff and students across the UMN Twin Cities campus.

### Course Objectives

In classroom, clinical and simulated situations, the student will:

1. Demonstrate an understanding of the interdependent and independent public health role that health care practitioner's play with respect to population based disease prevention.
2. Design and operate influenza immunization clinics to serve faculty, staff and students in the University community during fall semester.
3. Demonstrate clinical expertise in administering influenza vaccine to adults.

### Grade Base:

Nursing Students: Course Structure/Grading Policy

The grade base for the course will be S/N. Students must: attend all regular class sessions; the evening workshop; complete reading assignments, the immunization quiz, and the mass immunization module; participate in two on-site clinics totaling 12 hours in the clinic setting; participate in a case discussion related to root cause of an event; and write a comprehensive three-page reflection paper to achieve a passing grade in the course. The purpose of this grading format is to remove students' concentration away from scoring associated with individual assignments, allowing full attention to be focused on the knowledge acquisition and skill mastery addressed within the course.

#### Pharmacy Students: Course Structure/Grading Policy

"Contracting for a Grade" will serve as the basis for grade designation within this course. At the beginning of the quarter, students will be provided with a course contract outlining the requirements for final course grades. Students must: attend all regular class sessions; the evening workshop; complete reading assignments, the immunization quiz, and the mass immunization module; participate in two on-site clinics totaling 12 hours in the clinic setting; participate in a case discussion related to root cause of an event; and write a comprehensive three-page reflection paper to achieve a passing grade in the course. See the course contract for an outline of course assignments and expectations. The purpose of this grading format is to remove students' concentration away from scoring associated with individual assignments, allowing full attention to be focused on the knowledge acquisition and skill mastery addressed within the course. By signing a contract at the beginning of the course, students understand the activities and assignments required and the grade they will receive at the semester's completion. Faculty will award grades after the contracted work has been satisfactorily completed.

#### Student Learning Outcomes

**Mastery:** Have mastered a body of knowledge and a mode of inquiry related to the prevention of influenza and adverse effects that may be associated with vaccination.

**Activity:** 1) Online and classroom presentation of body of knowledge, 2) paired student skill building and standardized patient simulation to recognize untoward effects of vaccination in a laboratory setting, and 3) direct clinical practice administering influenza vaccinations to approximately 60 individuals per student in pre scheduled campus locations.

**Evaluation:** Performance evaluation based faculty observation of each student successfully demonstrating standardized steps of the procedure to safely screen, vaccinate and monitor each client for side effects.

#### Required Textbooks and Materials

There will be no required textbook for this course. Appropriate readings, modules, web links and protocols will be available in the Canvas course site for lectures and the lab session. Faculty expect that students will read the popular press and listen to TV and radio to hear the health promotion messages being delivered to the general public on flu vaccine. This type of environmental scanning will assist the students in responding to common concerns expressed by participants in the flu clinics.

#### Compliance Policy (applicable for pre-licensure practicum courses)

The compliance requirements as identified in the Student Compliance Requirements policy must be met by specified due dates communicated by OSCAS and the Practicum Placement Office. If they are not met by the specified due dates, the result will be a 10% reduction in the final course grade for this course. Note: Once all compliance requirements are satisfied (even after the due date) the student may attend the practicum/clinical experience. However, the 10% reduction in the final course grade will remain.

### Practicum Injury or Exposure Situation Protocol (applicable for all practicum courses)

See the [University's Blood Borne Pathogen Exposure \(BBPE\) Program \(https://www.nursing.umn.edu/current-students/practicum-injury-or-exposure-situation-protocol\)](https://www.nursing.umn.edu/current-students/practicum-injury-or-exposure-situation-protocol) to prepare for the event of a blood borne pathogen exposure or body fluid exposure while on a clinical/practicum rotation.

### Assignments

Students are responsible for reading guidelines provided for each assignment. Assignment due dates can be found in the course schedule.

Assignments	NURS points	PHAR points
Points of Dispensing (POD) Public Health Training for Staff and Volunteers. Student must pass and print certificate of completion	S/N	S/N
Vaccine Quiz -	S/N	10
Final Reflection Paper-	S/N	A-F
Clinical Hours: 10-12 hours	S/N	S/N
Participation: Classes/Workshop/Activities	S/N	S/N

- Assignments must be handed in on time, unless a different date has been negotiated with faculty. Late work will result in loss of points.
- Active participation is expected for all course activities and assignments.

### Extra Credit

No extra credit is offered in this course.

### Evaluation and Grading

#### Grading criteria for BSN and MN courses

- The course grade is based on achievement of course objectives rather than comparison with other students' performance.
- All assignments must be completed to satisfactorily pass the course.

- A final grade of 70% or greater is required to pass the course.

## Grade Scale

The following grade scale will be used:

A	94 - 100%	C+	77 - 79.99%
A-	90 - 93.99%	C	73 - 76.99%
B+	87 - 89.99%	C- or better = S	70 - 72.99%
B	83 - 86.99%	D or less =N	67 – 69.99
B-	80 - 82.99%	D	63 – 66.99
		F	<63
S			

## University Grading Standards

**[University policy library: Grading and transcripts website \(https://policy.umn.edu/education/gradingtranscripts\)](https://policy.umn.edu/education/gradingtranscripts)**

A	Achievement that is outstanding relative to the level necessary to meet course requirements
B	Achievement that is significantly above the level necessary to meet course requirements
C	Achievement that meets the course requirements in every respect
D	Achievement that is worthy of credit even though it fails to meet fully the course requirements
S	Achievement that is satisfactory, which is equivalent to a C- or better. Achievement required for an S is at the discretion of the instructor but may be no lower than equivalent to a C-

F	(or N) Represents failure (or no credit) and signifies that the work was either (1) completed at an unsatisfactory level or (2) was not completed and there was no agreement between the instructor and the student that the student would be awarded an I.
I	(Incomplete) Assigned at the discretion of the instructor when, due to extraordinary circumstances (e.g. hospitalization) a student is prevented from completing the work of the course on time. <b>Requires a written agreement between instructor and student.</b>

## APA Format

All written assignments must conform to APA stylistic requirements unless specified by faculty. Students in the School of Nursing are required to have a copy of the Publication Manual of the American Psychological Association, (6th edition) which describes correct stylistic formats. [APA Style website home](http://www.apastyle.org/) [\(http://www.apastyle.org/\)](http://www.apastyle.org/)

## Attendance Requirements

Students are expected to attend all class sessions and log in to the course site at least 3 times per week.

**Tardiness:** Tardiness, without an excused reason, is unacceptable. Students must be present for all course activities (lectures, presentations, clinics) at the assigned start time. Failure to comply is considered a breach of the course contract.

**Attire:** During Immunization Clinics, students must dress in a professional manner. Each student must wear an Immunization Tour T-shirt, khaki/black slacks (no jeans) and closed-toe shoes. Generally, attire consistent with a patient care setting will be required. Nametags are required at all times.

## Instructor Feedback

Your instructor will provide feedback on written assignments within one week of submission after the final due date unless otherwise indicated.

## Makeup Exams

Make up exams or substitute assignments are only available for legitimate absences.

## Communications

Post general questions about the syllabus and assignments to the appropriate forum in your course site. For personal questions about grades, email your instructor directly. You should get a response to your email within 24 hours (Monday – Friday).

Students are encouraged to contact faculty to discuss questions or concerns about their course performance at the earliest possible date.

## Technical Support

Students are responsible for accessing technological resources necessary for successful completion of academic responsibilities and assignments. The University of Minnesota provides technical resources in computer labs and tech stops across the campus. Tech support is available in person, through

online chat, email, phone and text services. Call (612) 301-4357 (on campus, dial 1-HELP), email [help@umn.edu \(mailto:help@umn.edu\)](mailto:help@umn.edu) or go to the [UMN IT help website \(https://it.umn.edu/help\)](https://it.umn.edu/help) for more information.

## Canvas Support

Canvas is the course management system at the University of Minnesota. Support can be contacted through general tech support services or directly at [canvas@umn.edu \(mailto:canvas@umn.edu\)](mailto:canvas@umn.edu).

## Technology requirements and skills

All students are expected to have a minimum ability to use the following technologies Canvas course site navigation, discussion participation and assignment submission, Microsoft Office suite tools such as Word, PowerPoint and Excel (or equivalents), online collaboration and presentation tools as indicated by the instructor. Technical support, text directions, and video tutorials can be found through [LinkedIn Learning \(https://it.umn.edu/technology/linkedin-learning\)](https://it.umn.edu/technology/linkedin-learning) or the UMN [IT help site \(https://it.umn.edu/technology-help-our-staff\)](https://it.umn.edu/technology-help-our-staff). Your personal technology resources should be current enough to let you access and use these technologies. On campus [computer labs and learning spaces \(http://it.umn.edu/computer-labs-learning-spaces-testing\)](http://it.umn.edu/computer-labs-learning-spaces-testing) are available.

## Student services and resources

The University of Minnesota [Academic Support and Tutoring website \(http://onestop.umn.edu/degree\\_planning/academic\\_support/index.html\)](http://onestop.umn.edu/degree_planning/academic_support/index.html) and [Student Academic Support Services \(http://www.sass.umn.edu/\)](http://www.sass.umn.edu/) offer a range of excellent support services. Please contact the [Center for Writing \(http://writing.umn.edu/\)](http://writing.umn.edu/), or the [Libraries \(https://www.lib.umn.edu/\)](https://www.lib.umn.edu/) for assistance with research and writing skills.

## FERPA and Student Privacy

In this class, our use of technology will make student names and emails visible within the course website, but only to other students in the same class. The University uses a secure, password-protected course website; however, if you have concerns, you can adjust settings in your Canvas profile to hide your email. If you are required to use any tool external to Canvas for learning activities or assignment completion, a link or description of privacy policies will be included in the directions provided in the course site.

## Course Policies

### Scholastic Dishonesty

Students are expected to adhere to the University of Minnesota standards for academic integrity. Academic dishonesty in any portion of the academic work for a course shall be grounds for awarding a grade of F or N for the entire course.

You are expected to do your own academic work and cite sources as necessary. Failing to do so is scholastic dishonesty. Scholastic dishonesty means plagiarizing; cheating on assignments or examinations; engaging in unauthorized collaboration on academic work; taking, acquiring, or using test

materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis. (**[Student Conduct Code handout \(https://regents.umn.edu/sites/regents.umn.edu/files/policies/Student\\_Conduct\\_Code.pdf\)](https://regents.umn.edu/sites/regents.umn.edu/files/policies/Student_Conduct_Code.pdf)**) If it is determined that a student has cheated, he or she may be given an "F" or an "N" for the course, and may face additional sanctions from the University. For additional information, please see the **[University Policy Library Teaching and Learning: Instructor and Unit Responsibilities website \(https://policy.umn.edu/education/instructorresp\)](https://policy.umn.edu/education/instructorresp)**.

The Office for Community Standards has compiled **[a useful list of suggestions to avoid scholastic dishonesty \(https://communitystandards.umn.edu/avoid-violations/avoiding-scholastic-dishonesty\)](https://communitystandards.umn.edu/avoid-violations/avoiding-scholastic-dishonesty)**. If you have additional questions, please clarify with your instructor for the course. Your instructor can respond to your specific questions regarding what would constitute scholastic dishonesty in the context of a particular class, e.g., whether collaboration on assignments is permitted, requirements and methods for citing sources, if electronic aids are permitted or prohibited during an exam.

Faculty at the University of Minnesota use a variety of safeguards against plagiarism, including electronic software designed to detect copying. To learn more about plagiarism, and to find tips on how to properly paraphrase someone's work, visit the **[University Center for Writing Student Writing Support \(http://writing.umn.edu/sws/quickhelp/index.html\)](http://writing.umn.edu/sws/quickhelp/index.html)** website.

## Student Conduct Code

The University seeks an environment that promotes academic achievement and integrity, that is protective of free inquiry, and that serves the educational mission of the University. Similarly, the University seeks a community that is free from violence, threats, and intimidation; that is respectful of the rights, opportunities, and welfare of students, faculty, staff, and guests of the University; and that does not threaten the physical or mental health or safety of members of the University community. As a student at the University you are expected adhere to **[Board of Regents Policy Student Conduct Code \(https://regents.umn.edu/sites/regents.umn.edu/files/policies/Student\\_Conduct\\_Code.pdf\)](https://regents.umn.edu/sites/regents.umn.edu/files/policies/Student_Conduct_Code.pdf)**.

Note that the conduct code specifically addresses disruptive classroom conduct, which means "engaging in behavior that substantially or repeatedly interrupts either the instructor's ability to teach or student learning. The classroom extends to any setting where a student is engaged in work toward academic credit or satisfaction of program-based requirements or related activities."

## Use of Personal Electronic Devices in the Classroom

Instructors determine if personal electronic devices (such as cell phones and laptops) are allowed in the classroom. Students may be directed to turn off personal electronic devices if the devices are not being used for class purposes. For more information see the **[University Policy Library Teaching and Learning: Student Responsibilities website \(https://policy.umn.edu/education/studentresp\)](https://policy.umn.edu/education/studentresp)**.

## Makeup Work for Legitimate Absences

Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances do not include voting in local, state, or national elections. For complete information, please see the [University Policy Library Makeup Work for Legitimate Absences website \(https://policy.umn.edu/education/makeupwork\)](https://policy.umn.edu/education/makeupwork).

### Appropriate Student Use of Class Notes and Course Materials

Taking notes is a means of recording information but more importantly of personally absorbing and integrating the educational experience. However, broadly disseminating class notes beyond the classroom community or accepting compensation for taking and distributing classroom notes undermines instructor interests in their intellectual work product while not substantially furthering instructor and student interests in effective learning. Such actions violate shared norms and standards of the academic community. For more information, please see the [University Policy Library Teaching and Learning: Student Policies website \(https://policy.umn.edu/education/studentresp\)](https://policy.umn.edu/education/studentresp).

### Sexual Harassment

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment in any University activity or program. Such behavior is not acceptable in the University setting. For more information please see the [University Board of Regents Policy on Sexual Harassment \(https://policy.umn.edu/hr/sexharassassault\)](https://policy.umn.edu/hr/sexharassassault).

### Equity, Diversity, Equal Opportunity, and Affirmative Action

The University provides equal access to and opportunity in its programs and facilities, without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. For more information see the [University Board of Regents Policy on Equity, Diversity, and Equal Opportunity \(https://regents.umn.edu/sites/regents.umn.edu/files/policies/Equity\\_Diversity\\_EO\\_AA.pdf\)](https://regents.umn.edu/sites/regents.umn.edu/files/policies/Equity_Diversity_EO_AA.pdf).

### Disability Accommodations

*The University of Minnesota is committed to advancing access for everyone. The Disability Resource Center (DRC) is the campus office that works with students with disabilities to provide and/or arrange reasonable accommodations.*

- *Students who have, or think they may have, a disability (e.g. mental health, attentional, learning, vision, hearing, physical or systemic), are invited to contact the DRC to arrange a confidential discussion at 612- 626-1333 (V/TTY) or [ds@umn.edu \(mailto:ds@umn.edu\)](mailto:ds@umn.edu) .*
- *Students registered with the DRC, who have a letter requesting accommodations, are encouraged to contact the instructor early in the semester to discuss accommodations outlined in their letter.*

*For more information see the [Disability Resource Center website \(https://diversity.umn.edu/disability/\)](https://diversity.umn.edu/disability/).*

## Accessibility of all technologies

All course content and technologies have been reviewed and updated for accessibility compliance. The course site is set up to be accessible for screen readers. If you have any content or course technologies which need to be adapted please contact the disabilities office. They will let us know what adjustments to content or technologies need to be made.

## Student Mental Health and Stress Management

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce your ability to participate in daily activities. To view University of Minnesota services available to assist you with addressing these and other concerns you may be experiencing see the [University Student Mental Health website \(http://www.mentalhealth.umn.edu/\)](http://www.mentalhealth.umn.edu/).

## Academic Freedom and Responsibility

Academic freedom is a cornerstone of the University. Within the scope and content of the course as defined by the instructor, it includes the freedom to discuss relevant matters in the classroom. Along with this freedom comes responsibility. Students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Students are free to take reasoned exception to the views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.

Reports of concerns about academic freedom are taken seriously, and there are individuals and offices available for help. Contact the instructor, the Department Chair (program director?), your adviser, the associate dean for academic programs, or the Vice Provost for Faculty and Academic Affairs in the Office of the Provost. For more information see the [University Board of Regents Policy on Academic Freedom \(https://regents.umn.edu/sites/default/files/policies/Academic\\_Freedom.pdf\)](https://regents.umn.edu/sites/default/files/policies/Academic_Freedom.pdf).

## Course Revisions

Each semester this course is revised based on student feedback as well as changes over time to reflect current knowledge required of graduates.